



Milwaukee Bar Association Foundation Grant Application Form

MBA Foundation Mission Statement:

The charitable purposes of the MBA Foundation include, but are not limited to, the creation and/or support of activities and projects with the following objectives:

- Promoting public understanding and appreciation of the law and the legal system and their role in society
- promoting legal scholarship, legal research, and research into the role of law in society
- improving the law, the legal system, and the administration of justice
- facilitating and encouraging the furnishing of essential legal services to those who cannot afford them
- providing encouragement and opportunities for lawyers to engage in pro bono services and charitable activities
- educating lawyers and the general public regarding the professional and ethical standards of the legal profession
- assisting lawyers with problems related to stress that interfere with their ability to serve their clients
- providing scholarships or fellowships for legal education

FUNDING CONSIDERATIONS

In making funding decisions, the Foundation carefully weighs a variety of factors concerning the proposed project and the applicant organization. The following list describes the primary funding priorities and evaluation criteria of the Foundation.

- **Merit** – Requested funds will be used to address an important, defined community need, in an effective manner, with a well-planned course of action.
- **Financial Need** – Requested funds are necessary to carry out the proposed activity. Special consideration will be given to requests for funds that would attract other funding or lead to self-sufficiency.
- **Organizational Capacity** – The applicant has the necessary vision, leadership, management skills, and staff resources to implement the proposed activity.
- **Service to Those of Low or Moderate Income** – Special consideration will be given to proposed projects and programs creating equal opportunities for local residents with limited financial means.
- **Appropriateness** - The request corresponds to the Foundation's mission, interests, and resources and is for a charitable, educational or volunteer project in the greater Milwaukee area. Grants shall not be made to any political campaign or on behalf of any candidate for public office.

ORGANIZATION INFORMATION

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Chief Staff Officer: _____ Email: _____ Phone: _____

Does the organization have a policy which states that the organization does not discriminate as to age, race, religion, gender, gender identity, disability, sexual orientation or national orientation?

Yes _____ No _____

Does the organization have federal tax-exempt status? Yes _____ No _____ If no, please explain on a separate sheet.

GRANT REQUEST

Amount Requested: _____ Date Submitted: _____

Name of the Project/Request Item: _____

Duration of Project: From _____ to _____

When are funds needed: _____

PROPOSAL NARRATIVE

Organization Information and Background

1. Provide a brief summary of the organization's mission, goals, history, programs, and major accomplishments, success stories and qualifications.

Abstract

1. Briefly describe the proposed program, how it relates to the organization's mission, capacity to carry out the program and who will benefit from the program.
2. Describe the expected outcomes and the indicators of those outcomes.
3. Document the size and characteristics of the population to be served by the program.
4. Outline the strategy/methodology and timeline to be used in the development and implementation of the program.
5. Are there programs of this type existing in the community? If so, please outline the demonstrated need for additional programming of this type? Have efforts been made to work in conjunction with these other projects?

Evaluation

1. Explain how the organization will measure the effectiveness of the program.
2. Describe the criteria for success.
3. Describe the results expected to be achieved by the end of the funding period.

Funding Considerations

1. Describe plans for obtaining other funding needed to carry out the project/program or organizational goals, including amounts requested of other funders.
2. If the project/program is expected to continue beyond the grant period, describe plans for ensuring continued funding after the grant period.
3. List the top five funders of this project in the previous fiscal year, the current year, and those pending for the next fiscal year.

Required Attachments

- Roster of the organization's officers and directors
- The organizations actual income and expenses for the past fiscal year
- Program budget
- Copy of IRS determination letter